

Search Committee Charter

The Search Committee is charged with the task of discerning and recommending one final candidate to the Vestry to be the next Rector (hereinafter “Rector Candidate”) of St. Mark’s Episcopal Church, Southborough, MA (hereinafter “St. Mark’s” or the “Church”).

The Search Committee shall recommend a Rector Candidate to the Vestry who demonstrates a firm belief in and commitment to: (i) the Holy Scriptures of the Old and New Testaments to be the Word of God, and to contain all things necessary to salvation; (ii) the Nicene Creed; (iii) the divinity and Lordship of Jesus Christ; (iv) the worship and sacraments of the Church as set forth in The Book of Common Prayer; and (v) a life and ministry rooted in prayer and a gracious and loving communication of the Gospel.

The Search Committee shall be responsible for: (i) completing the National Church Deployment Office Form and the Diocese Information Sheet; (ii) developing and implementing a process for discerning candidates including, but not limited to, screening, interviewing and evaluating candidates; (iii) formulating objective criteria against which the candidates may be compared based upon information obtained from the Parish Profile, (iii) communicating the progress of the Search Committee to the Vestry and parishioners on an as-needed basis; and (iv) recommending the Rector Candidate to the Vestry with a written statement of reasons for the recommendation.

The Vestry shall be responsible for: (i) providing a scope and budget for the search (ii) developing a salary and housing package; (iii) calling the Rector Candidate; (iv) negotiating the employment contract with the Rector Candidate, and (v) final approval of the Rector Candidate.

The Search Committee, comprised of nine members, shall elect leadership, including a Chair, Vice-Chair, Recording Secretary and Corresponding Secretary. The Senior and Junior Wardens shall be Ex-Officio members of the Search Committee.